MIA QE WORKSHOP

The MIA QE Workshop is designed to provide candidates with a better understanding of the QE papers through a structured and thorough approach. The workshops also help candidates to equip themselves with value added soft skills i.e. communications, teamwork and problem solving.

MIA has appointed experienced facilitators among the academicians from well-known Institutions of Higher Learning as well as practitioners with vast teaching experience in the fields of accountancy and business to conduct the workshops which cover the four QE papers.

Workshops Timetable

<table>
<thead>
<tr>
<th>PAPER</th>
<th>WORKSHOP 1 (9am – 5pm)</th>
<th>WORKSHOP 2 (9am – 5pm)</th>
<th>WORKSHOP 3 (9am – 5pm)</th>
<th>WORKSHOP 4 (9am – 5pm)</th>
<th>WORKSHOP 5 (9am – 5pm)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business and Company Law (BCL)</td>
<td>9 June 2018</td>
<td>30 June 2018</td>
<td>14 July 2018</td>
<td>28 July 2018</td>
<td>-</td>
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<tr>
<td>Auditing and Assurance Services (AUD)</td>
<td>23 June 2018</td>
<td>7 July 2018</td>
<td>21 July 2018</td>
<td>4 Aug 2018</td>
<td>-</td>
</tr>
<tr>
<td>Taxation (TAX)</td>
<td>24 June 2018</td>
<td>8 July 2018</td>
<td>22 July 2018</td>
<td>5 Aug 2018</td>
<td>-</td>
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</tbody>
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Methodology

- Overview by facilitators, supported by illustrations, interactive discussions and practical exercises.
- Workshop evaluations (quizzes, assignments, group project paper and presentation).
- Candidates are required to attend a series of compulsory workshops and participate in the workshop evaluations for each registered paper before sitting for the final examination.

Fee

- Fee is inclusive of MIA QE Study Text and Workshop Manual. Workshop fee of **RM1,500** per paper is applicable for BCL, AUD & TAX papers and **RM1,700** for AFAR paper.
- Candidates who register with full payment on/before 21 May 2018 will be entitled for an early bird fee of **RM1,350.00 per paper** (BCL, AUD & TAX) and **RM1,530** for AFAR paper.
- GST No : 000955203584

Payment

- Fee must be made payable to “Malaysian Institute of Accountants”.
- You may apply to the Employees Provident Fund (EPF) to withdraw your savings in EPF Account 2 for direct payment to MIA or reimburse the fee paid. For further info, please visit the EPF website at [www.kwsp.gov.my](http://www.kwsp.gov.my). For payment via EPF withdrawal (direct payment to MIA) the registration form must be submitted to MIA latest by 21 May 2018.
- Workshop and examination fees are claimable under the Human Resource Development Fund (HRDF) of the SBL Scheme. Please contact your employer for further details.
- Admittance will only be permitted upon receipt of full payment.

To register

- Registration is open until 31 May 2018.
- Early bird promotion is open until 21 May 2018.
- Please submit the registration form by fax: 03-2722 9009 or e-mail to [education@mia.org.my](mailto:education@mia.org.my).
- For further information, please contact Education Unit at 03-2722 9000.
Registration Form

I am interested in attending the workshops for the following paper/papers (Please tick accordingly):

☐ Business & Company Law
☐ Advanced Financial Accounting & Reporting
☐ Auditing & Assurance Services
☐ Taxation

*Note:

i. If the number of registered candidates is less than 8 for each paper, candidates will be advised to attend the workshop at the nearest centre

ii. Candidates will be advised to join the second class if the number of registered candidates is exceed the maximum number of 30 for each paper

Workshop Venue: (Please tick accordingly)

☐ Kuala Lumpur
☐ Penang
☐ Johor Bahru
☐ Kuching
☐ Kota Kinabalu

CANDIDATE DETAILS

*Name: ____________________________

*Candidacy No: _________________________

*Correspondence Address: _______________________________________________________

*Tel/Mobile: ________________________

Fax: ________________________________

*Email: ____________________________

(*compulsory field)

Signature: __________________________

PAYMENT DETAILS

☐ Cash  ☐ Cheque/Draft  ☐ Credit Card  ☐ EPF

Cheque/Draft No: _________________________

Payment by credit card:

I authorise payment of RM: _________________________

☐ VISA  ☐ MASTER (tick whichever applicable)

Card No.: ____________________________

Card Expiry Date: _________________________

Name of cardholder: _________________________

Signature of cardholder: _________________________

Date: _________________________

POSTAGE AND HANDLING

1. Please send the MIA QE Study Texts and Workshop Manuals to my correspondence address as above via:

☐ Pos Loju  ☐ Courier

*Pos Loju rate (each paper):

1. Kuala Lumpur = RM27.60
2. Peninsular = RM44.50
3. Sabah = RM86.90
4. Sarawak = RM72.10

*Courier rate (each paper):

1. Kuala Lumpur = RM21.20
2. Peninsular = RM26.50
3. Sabah = RM53.00
4. Sarawak = RM53.00

2. Collection at MIA Head Office, Kuala Lumpur (Date: ____________ )

3. *Collection at MIA Regional Office:

☐ Johor Bahru
☐ Penang
☐ Kuching
☐ Kota Kinabalu

*Additional postage charges for collection at MIA Regional Office = RM15.90 for each paper

*The above rate is inclusive of 6% GST

TERMS AND CONDITIONS

Cancellation

1. Candidates are considered successfully enrolled for the workshop upon registration. Should candidates decide to cancel their enrolment; a cancellation fee will be levied.

   • An administrative charge of 20% of the total fee subject to a maximum of RM1,000.00 will be charged if a written cancellation is received by 23 May 2018.
   • Any registration received after the early bird promotion, normal fees are applied.
   • Any cancellation made after the commencement of the 1st workshop will not be entitled to any refund of the fee paid.
   • Should any of the candidates fail to show up for any of the workshops, no request for refund will be entertained.

2. Any cancellation for unpaid registrations will also be liable for an administrative charge of 20% of the total fee.

Disclaimer

Malaysian Institute of Accountants (MIA) reserves the right to change the facilitator, date, venue and to cancel the programme should circumstances beyond its control arise. MIA also reserves the right to make alternative arrangements without prior notice should it be necessary to do so. Upon signing the registration form, you are deemed to have read and accepted the terms and conditions stated herein.