

# MALAYSIAN INSTITUTE OF ACCOUNTANTS

## FAQs: COMPLIMENTARY WEBINARS

### 1. HOW DO I SIGN UP?

Visit MIA's website: <https://www.mia.org.my>. Click at "My Account" at the top right and continue with respective steps below:

**Enter login credentials**

**1**

**Select an event**

**2**

**Proceed to register for the event**

**3**

### 2. CAN I EMAIL, FAX OR POST MY REGISTRATION FORM?

Only online registrations will be accepted.



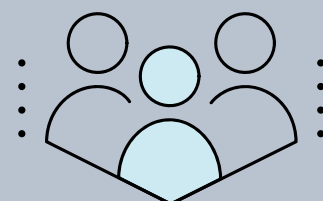
### 3. HOW DO I CHECK MY REGISTRATION STATUS?

Upon successful registration, you will receive a notification confirming your registration within 24 hours.



### 4. WHO CAN REGISTER FOR THESE COMPLIMENTARY WEBINARS?

The registration for the Complimentary Webinars are open to MIA Members only.



### 5. WHEN AND HOW DO I JOIN A WEBINAR SESSION?

All registered participants will receive an email with a link to join the session at least 2 hours before the webinar starts. The participants can join the session by clicking on the link provided.



### 6. HOW MANY COMPLIMENTARY WEBINARS CAN I ATTEND?

MIA Members can register for only two (2) complimentary events in one calendar year which can be in the form of webinar or face-to-face or combination of both. However, the restriction will not be applicable for complimentary events by invitation.



## 7. CAN I CANCEL MY REGISTRATION BEFORE THE WEBINAR STARTS?

Yes, a written cancellation to be emailed to [pd@mia.org.my](mailto:pd@mia.org.my) at least one (1) day prior to the Webinar date. Cancellations are not allowed once the link has been provided by MIA.



## 8. CAN I REPLACE ANY PARTICIPANT?

No, it will be considered a cancellation and the substitute for cancellation will be treated as new registration. The success of the new registration will be subject to seat availability for the intended complimentary webinar.



## 9. CAN I MODIFY MY DETAILS FOR A REGISTERED COMPLIMENTARY WEBINAR?

No, the details cannot be modified. Please ensure to enter correct details during the registration.



## 10. CAN A COMPLIMENTARY WEBINAR SESSION BE CANCELLED OR POSTPONED WITHOUT PRIOR NOTICE?

The Malaysian Institute of Accountants (MIA) reserves the right to change the speaker(s), date(s), time and to cancel the programme should circumstances beyond its control arise. MIA shall not be responsible for any costs, damages or losses incurred by the participant due to the changes and/or cancellation. MIA also reserves the right to make alternative arrangements without prior notice should it be necessary to do so. Upon registering, you are deemed to have read and accepted the terms and conditions herein.



## 11. WHEN WILL I RECEIVE THE CERTIFICATE OF ATTENDANCE?

No certificate given for the Complimentary Webinars.



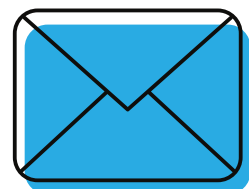
## 12. WHEN WILL THE CPE HOURS BE CREDITED?

There will be no CPE Hours awarded for the Complimentary Webinar.



## 13. HOW DO I CONTACT MIA FOR FURTHER ASSISTANCE WITH THE COMPLIMENTARY WEBINARS?

Please email your enquiries to [pd@mia.org.my](mailto:pd@mia.org.my)



Visit MIA's website: <https://www.mia.org.my> or follow us on:



@miaconnect1967



@miamainpage



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