Corporate Reporting

Your stakeholders may not understand the financial lingo and jargon you use. Communicate financial data and issues effectively and improve your financial literacy now!
Corporate Reporting

This course is specially tailored for a quick yet easy approach to the pertinent issues in accounting, and financial risk and controls when looking at a set of management accounts and financial statements—directors’ deliberation on financials becomes more meaningful when relevant enquiries are made. Numbers and data are presented at Board meetings monthly, and to play an effective role in financial management directors must not only be financially literate but also understand non-financial issues that drive performance and creates value for the Company.

Corporate Reporting should meet the requirements of all stakeholders, hence developments and new approaches in reporting areas ought to be explored and adopted. To this end the course looks at Sustainability and Integrated Reporting.

Executive management and control units play a role in ensuring the flow of information upwards meets expectations of all stakeholders. Management must add and create value to the reporting process.

The course is aimed at bringing the critical issues in finance and non-finance matters in a systematic manner, promoting a profound understanding of issues and developments in corporate decision making and reporting, and understanding the various roles of executive management and Board members.

OBJECTIVES

Participants will learn about:

- The various challenges in Business Reporting and meet investor requirements,
- Key financial results, seek appropriate explanations for variances and continuous assessment of corporate performance,
- Key Performance Indicators (KPIs) and their relationship to targeted financial results,
- Risk, internal and external audit reports on assurance services and internal controls, and how to optimise the services of control units,
- Corporate Reporting on financials and non-financials, international developments and readying oneself for adoption,
- Red flags in financial management and gap fixing,
- Unusual transactions and activities, and their impacts.

METHODOLOGY

Lectures supported by case studies.

WHO SHOULD ATTEND

- Board of Directors
- Chief Executive Officers
- Chief Financial Officers
- Finance Managers & Executives
- Chief Risk Officers
- Risk Managers and Executives
- Chief Internal Auditors, Managers & Executives
- Senior Management
- Company secretaries

FACILITATOR

VIJAYAM NADARAJAH
CA (M), FCPA (AUS), CFIIA (M), B.ECONS (AUS), MBA (AUS), LLB (LONDON)

Vijayam has over 20 years of experience in business process reengineering, policy writing, internal audit, compliance and finance in general and life insurance and takaful businesses, banks and other financial institutions. She was the former president of the Institute of Internal Auditors Malaysia (IIAM) and has headed IIAM's Professional Development Committee. She has trained for various professional institutes, and Bank Negara Malaysia.

She has several notable achievements as Financial Controller and Head of Finance in insurance companies and Takaful Operators. Her specific skills include resolving and fixing problems in Finance and operations, in addition to having forensic investigative abilities. Vijayam has trained directors and personnel on corporate governance, risk, finance and internal audit, aside being an independent corporate analyst on financials and corporate governance of PLCs. She writes on various topics in corporate governance in professional magazines.
**COURSE OUTLINE**

1. **Business Reporting Through The Lens of The Investor**
   - Significant Business Reporting Issues.
   - The economic benefits of adopting IFRS – An Overview.

2. **Financial Performance – Key Reporting Issues**
   - Evaluating Key Performance Indicators (KPI) and Key ratios. Pegging and re-pegging KPIs, targets, and interim reviews.
   - Unusual financial transactions and activity – what are the impacts on financials, stakeholders and value creation.
   - Dividend payments, conservation and growth issues.
   - Findings of the Financial Statement Review Committee and Audit Oversight Board.

3. **Sustainability Reporting**
   - A to Z in adopting Sustainability Reporting.
   - Corporate Social Responsibility (CSR), measures and reporting.

4. **Integrated Reporting – The Way Forward**
   - International developments on Integrated Reporting

5. **Internal Control Environment**
   - Identifying Financial Risk
   - Handling Risks in Finance Departments
   - Enhancing the Value of Internal Auditing and Risk Management
     - Understanding risk, internal audit and assurance objectives and reports,
     - Outsourcing the assurance work, prioritisation and changes in risk and internal audit plans.

6. **Finance Management**
   - Financial frauds – modus operandi, red flags, fixing the gaps.
   - Case examples of PLCs.
PARTICIPANTS’ DETAILS

Participant 1
Full name as per I/C (Dato’ / Datin / Dr / Mr / Mrs / Ms):

Designation: ____________________________
Membership No.: ________________________

☐ Vegetarian Meal | * Participant’s Classification: ☐ Member ☐ Sponsored Staff ☐ Non-member

Participant 2
Full name as per I/C (Dato’ / Datin / Dr / Mr / Mrs / Ms):

Designation: ____________________________
Membership No.: ________________________

☐ Vegetarian Meal | * Participant’s Classification: ☐ Member ☐ Sponsored Staff ☐ Non-member

Participant 3
Full name as per I/C (Dato’ / Datin / Dr / Mr / Mrs / Ms):

Designation: ____________________________
Membership No.: ________________________

☐ Vegetarian Meal | * Participant’s Classification: ☐ Member ☐ Sponsored Staff ☐ Non-member

ORGANISATION’S DETAILS

Organisation: ____________________________
Industry: ________________________________
Contact Person: __________________________
Address: ________________________________
Email: ____________________________
Tel: ____________________________
Fax: ____________________________

Signature & Company Stamp:

PAYMENT DETAILS

Payment by Cheque
Bank & Cheque No.: ____________________________
Amount RM: ____________________________

Payment by Credit Card
☐ Visa ☐ Master
Cardholder’s Name: ____________________________
Card No.: ____________________________
Expiry Date: ____________________________

I Authorise Payment of RM: ____________________________

Cardholder’s Signature: ____________________________
Date: ____________________________

TERMS & CONDITIONS

PROGRAMME FEE
Fee is payable to:
a. MIA-MPDC for programmes in the Klang Valley and other locations (other than in item b); or
b. MALAYSIAN INSTITUTE OF ACCOUNTANTS for programmes in Perlis, Penang, Kedah, Johor, Sabah and Sarawak.
Fee includes course materials, lunch and 2 tea breaks per day.
Admittance will only be permitted upon receipt of full payment.
Registration made by fax must be followed immediately by payment.

CANCELLATION / TRANSFER
Upon registering, participant(s) are considered successfully enrolled in the event. Should participant(s) decide to cancel/transfer their enrolment; a cancellation/transfer fee will be levied.

Written cancellations/transfer notice received:
• Five (5) working days before the event, a refund (less administrative charge of 20%) will be made.
• For no-show on the day of the event, no refund will be entertained.
• You can substitute an alternate participant(s) if you wish to avoid cancellation/transfer charges. Any difference in fees will be charged accordingly. Cancelled/transferred unpaid registrations will also be liable for full payment of the registration fee.

CANCELLATION / TRANSFER

PARTICIPANT’S CLASSIFICATION
Please select the participant classification carefully as it determines the fee payable. No alteration will be allowed after the registration is accepted. Terms and conditions apply.

For Sponsored Staff, sponsoring member is required to indicate his/her name, designation and membership number in the registration form. The sponsored staff must report directly to him/her in his/her firm or company, but for the latter, not in a subsidiary or related company.

CERTIFICATE OF ATTENDANCE AND CPE HOURS
All participants will be presented with a Certificate of Attendance upon full attendance and personal completion of the programme. For MIA members, the CPE hours will be credited into the Membership System within 2 weeks of the programme.

DISCLAIMER
Malaysian Institute of Accountants (MIA) reserve the right to change the speaker(s), date(s) and to cancel the programme should circumstances beyond its control arises. MIA also reserve the right to make alternative arrangements without prior notice should it be necessary to do so. Upon signing the registration form, you are deemed to have read and accepted the terms and conditions.